

**Cathedral of St Mary & St Helen and Church of Holy Cross.  
Gift Aid Declaration**

(The Brentwood Diocesan Trust – registered charity Number 234092)

DATA PROTECTION ACT 2018 – The information given on the Declaration below will be held by the Diocese of Brentwood and used to complete HM Revenue & Customs returns, to provide information for statutory/audit purposes, and to communicate with the donor. Details of how we process your data, and your rights, are on the Privacy Notice which is on the Diocesan website:  
<http://www.dioceseofbrentwood.net/diocese/data-protection/>

**I am a UK taxpayer and understand that, if I pay less Income Tax and/or Capital Gains Tax in the current year than the amount of Gift Aid claimed on all my donations, it is my responsibility to pay any difference.**

Please treat as gift aid donation, all qualifying gifts of money made from the date of this declaration, or since .....

**Details of the relevant UK Taxpayer:** Mr/Mrs/Ms/Miss/Dr/Other/ \_\_\_\_\_

**Surname:** \_\_\_\_\_

**Christian Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Town:** \_\_\_\_\_ **Post Code:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

Please confirm your wish to pay by **STANDING ORDER**

I wish to make donations by **STANDING ORDER and will return the completed standing order form to my bank. My monthly standing order will be for £ .....** (Please enter the monthly amount)

**Date of Declaration:** \_\_\_\_\_

**Please return this half of completed form to Clergy House, Ingrave Road, Brentwood, CM15 8AT ... FAO GA Organiser.**

**Your Gift Aid Reference Number:**

**Standing Order Mandate**

Please complete this half of the form, then send or take it to your own bank

**Instruction to Your Own Bank - Account to be Debited**

**To The Manager of** \_\_\_\_\_ **Bank PLC**

**Address:** \_\_\_\_\_

\_\_\_\_\_ **Post Code:** \_\_\_\_\_

Please **QUOTE** Gift Aid Reference Number:

**Account Name:** \_\_\_\_\_

**Bank Sort Code:** \_\_\_\_\_ **A/C Number:** \_\_\_\_\_

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Please Pay to: **HSBC PLC, High Street, Brentwood, Essex**

For the Credit of: **The Catholic Cathedral of St Mary & St Helen, Brentwood**

Sort Code: **40-13-22** Account number: **30 21 74 92**

**The sum of £ \_\_\_\_\_ Monthly, starting on \_\_\_\_\_ (dd)/ \_\_\_\_\_ (mm)/ \_\_\_\_\_ (yy)**

**Until further notice by me/us**

**Signature(s):** \_\_\_\_\_ **Date:** \_\_\_\_\_

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## A Personal Message from Father Martin

I wanted to take this opportunity to thank you all for your continuing generosity, without which we could neither maintain this marvellous building nor sustain our parish life with the worship of Christ in the way we do now. I am very aware of the straightened times in which we live, and I marvel at the kindness of all of you who continue to help me in the vital work of upkeeping our parish. If you pay UK tax, then Gift Aid is a very simple way of magnifying the value of your your donation. Please consider enrolling in the parish Gift Aid scheme.

With heartfelt gratitude for all your continuing generosity.

*giftaid it*

For more information please contact our Gift Aid organiser,

Lorna Green on 01277 205923 ([philandlorna@aol.com](mailto:philandlorna@aol.com))

You may also sign up for Gift Aid on the Parish website at

[www.cathedral-brentwood.org](http://www.cathedral-brentwood.org)

## Cathedral of St Mary & St Helen Brentwood

### Church of Holy Cross, Warley

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If you pay UK income tax, then Gift Aid is a very useful way for you to increase the value of your generosity at absolutely no cost to you. See the tax statement on the form overleaf.

Thus, for every pound you give to the Parish under the Gift Aid scheme, the Government will reimburse the Parish with a further 25 pence. This effectively increases the value of your donation by a quarter.

For example, if you give £4 per week this will be made up to £5 by the Inland Revenue; or if you can manage to give £50 per month, which will cost you £600 per annum, the Parish will receive no less than £750.

In difficult times when most people's budgets are under considerable stress, Gift Aid is a wonderfully convenient and easy method of increasing the value of your generosity at absolutely no cost to you. Once you have completed the Gift Aid form, you can then simply give what you wish, and the Revenue will reimburse the Parish with an extra 25%, which is sourced from the tax you will already have paid.

A bankers standing order is a very convenient way of making sure you can continue to give, and greatly simplifies the work of our Gift Aid organiser. If you already have a long-standing bankers order in place, perhaps you could consider increasing the amount donated. The form overleaf can be used to replace your existing arrangement.

If you prefer to give on a weekly or occasional basis with cash or cheques, then please use any envelope clearly marked with your own Gift Aid number.

If you have any questions please speak to Lorna Green, our Gift Aid organiser, who will be happy to help.

## Thank You

(All Gift Aid information will be treated confidentially)